



ARDEN PARK RECREATION AND PARK DISTRICT

1000 La Sierra Drive
Sacramento, CA 95864
(916) 483-6069

Board of Directors

Chair, Matt Ross
Rebecca Akroyd
Bill Andrews
David Burke
Richard Heltzel

Minutes

REGULAR MEETING OF THE BOARD OF DIRECTORS

July 16, 2024

7:00 pm – Arden Park Community Center

This meeting will be held at the above-stated location. This location is accessible to the public, and a member of the public may address the Board of Directors at this location. In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District office at (916) 483-6069. Requests should be made as early as possible, and preferably at least one full business day in advance of the start of the meeting. Documents and materials related to an open session item on this agenda submitted to this Board after distribution of the agenda packet are available for public inspection and copying at The District office located at the address listed above during normal business hours.

I. CALL TO ORDER

- A. Welcome
- B. Roll Call and Announcement of a Quorum
Chair Ross called the meeting to order at 7:01 p.m. and announced a quorum.
Directors Present: Akroyd, Andrews, Heltzel, Ross
Directors Absent: Burke
Staff Present: Miller
- C. Agenda Approval-**Motion to approve the Agenda by Akroyd, seconded by Andrews. Motion carried unanimously, 4-0.**

II. PUBLIC REQUEST TO ADDRESS THE BOARD OF DIRECTORS

- A. Any member of the public who requests to address the Board on any item which is not on the agenda may do so at this time. Any matter that requires action by the Board will be referred to the staff for action or staff will be asked to report back to the Board at a subsequent meeting. Comments pertaining to scheduled agenda items will be heard when that item is discussed by the Board. Comments are limited to three minutes per person unless further time is granted by the presiding officer.
Joyce Williams spoke against advertising banners at Cresta Park. Tim Comstock, representing Arden Park Soccer, presented a letter to the Board asking them to reconsider the ban on banner advertising.

III. CONSENT AGENDA

- A. Approval of the minutes of the Board Meeting held on June 18, 2024
- B. Financial Reports-
 - 1. Revenues
 - 2. Salaries
 - 3. General Fund Bills
 - 4. Benefit Assessment Bills
 - 5. Fixed Asset Bills
 - 6. Cash in Treasury**Motion to approve the Consent Agenda as presented by Heltzel, seconded by Akroyd. Motion carried unanimously, 4-0.**

IV. NEW BUSINESS

- A. Consideration and possible action to approve Resolution No. 24-07-12, Approving and Adopting the Final Budget for the General Fund 334 for the Fiscal Year 2024-2025.

Motion to approve Resolution No. 24-07-12 by Ross, seconded by Akroyd. Motion carried unanimously, 4-0.

- B. Consideration and possible action to approve Resolution No. 24-07-13, Approving and Adopting the Final Budget for the Benefit Assessment District Fund 397A for the Fiscal Year 2024-2025.

Motion to approve Resolution No. 24-07-13 by Ross, seconded by Andrews. Motion carried unanimously, 4-0.

- C. Consideration and possible action to approve an agreement for a Compensation and Classification Study

Miller noted that the FRP for this item was sent to nine known vendors and that two proposals had been received. He said that both of the proposals were responsive to the RFP but that the fee proposed by Gallagher Inc. was nearly ten times the fee proposed by Creative Management Solutions. Heltzel questioned the need for the classification portion of the study. Miller told the board that the Classification and Compensation study that was performed in 2017 recommended that a new Classification and Compensation study be performed every 5 years. Akroyd noted that the cost for the proposed study was relatively low. Motion to approve the proposal submitted by Creative Management Solutions by Heltzel, seconded by Akroyd. Motion carried unanimously, 4-0.

- D. Consideration and possible action to approve a bid to repair the tennis courts at Arden Park.

Miller informed the board that a bid packet was sent to seven known vendors and placed in the Sacramento Builder's Exchange Plan Room. One bid was received from Vintage Contractors. Miller noted that the bid appeared to be appropriate and was within budget. References for the contractor indicated good performance. Motion to approve the bid by Akroyd, seconded by Heltzel. Motion carried unanimously, 4-0.

- E. Discussion of capital improvements

Miller pointed out the new blinds in Room A. Akroyd asked about the resurfacing on the basketball court and Miller said

that the court color coat and striping would occur after the asphalt had cured.

V. OLD BUSINESS

A. Closed Session Conference with Real Property Negotiator pursuant to Government Code Section 54956.8

Property Locations: 970 La Sierra Drive, 1000 La Sierra Drive, 4337 Cresta Way

Agency Negotiator: Colin Miller

Negotiating Parties: Arden Park Recreation and Park District and Sacramento County Water Agency

Under Negotiation: Property Negotiations

The Board entered into the closed session at 8:05 p.m. The closed session ended at 8:28 p.m.

There was no reportable action from the closed session.

VI. REPORTS

A. General Manager's Report

B. Security Report

VII. BOARD COMMENTS- Ross requested that staff check on the soccer practices at Cresta to insure compliance with their assigned field use. He also requested that Miller send candidate info to the two board members (Akroyd and Burke) so that they could declare their intention to be on the November ballot.

VIII. ADJOURN-The meeting was adjourned at 8:32 p.m.



Board Chair
August 20, 2024